

## Benefits of Providing a Technical Lecture to the IEEE CAS, Long Island Section:

- Familiarize Long Islanders and the world with your company, your products, your work and services.
- Long term publicity as the lecture viewgraphs are published on the IEEE LI website.
- Registration and virtual meeting setup are all provided at no cost.

## Lecture Guidelines:

- The lecture should last 60-90 minutes with questions.
- The lecture must be at least 80 to 90% technical and of interest to engineers involved in the theory, analysis, design, tools, and implementation of circuits and/or systems.
- Viewgraphs in Power Point are preferred, but PDF is also OK.
- Viewgraphs are posted on the IEEE Long Island website after the lecture.
- Registration is done online, so we will have a very good idea of who and how many are attending well in advance.
- Meeting date is flexible, but Tuesday, Wednesday or Thursday evenings are preferred. No meetings are scheduled during July or August.
- Meetings are virtual and will be arranged by the IEEE LI CAS.
- Typically, over 100 attend from multiple countries.
- For reference, please review past lectures listed on the IEEE LI CAS page, [www.ieee.li/cas](http://www.ieee.li/cas)
- Schedule of the evening:
  - You should log into the virtual lecture at 5:30 PM EST the day of the lecture.
  - 5:30 to 6:00 PM EST: System verification during audience "arrival"
  - 6:00 to 6:10 PM EST: Introduction
  - 6:10 to 7:10 PM EST: Your lecture
  - 7:10 to 7:30 PM EST: Q and A

## Take the First Step Today:

- Email the speaker contact information, speaker bio, abstract and lecture viewgraphs to [cas@ieee.li](mailto:cas@ieee.li). Once the material is approved we can set a date.
- If you don't have a lecture available yet but are interested, email the speaker bio, abstract and lecture outline to [cas@ieee.li](mailto:cas@ieee.li) and we'll work with you.

*Thank you for your interest in the Circuits and Systems Society of the IEEE LI Section!*

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